

WEST VIRGINIA BAR FOUNDATION, INC.  
BOARD OF DIRECTORS MEETING  
STATE BAR CENTER - CHARLESTON  
JULY 25, 1991

M I N U T E S

The meeting of the Board of Directors of the West Virginia Bar Foundation, Inc., was called to order by President Robert M. Steptoe, Jr., on July 25, 1991 at the State Bar Center in Charleston. The other members of the Board in attendance were John McClaugherty, Mote Thompson, David Daugherty, William Richardson, Jr., Charles Loeb and Grant Crandall. John Fisher participated by telephone conference call. Tom Tinder was also in attendance. State Bar President-elect G. Nicholas Casey was present for a portion of the meeting.

The first item on the agenda was a review of the minutes of the last Board meeting on March 5, 1991. A motion was duly made, seconded and passed that the minutes be approved as presented.

President Steptoe then called upon Mr. Tinder to give a financial report for the Foundation. Mr. Tinder passed out a listing of the revenues and expenses for the 1990-91 year of the Foundation. There was some discussion relating to the financial report and various aspects of it. Then, a motion was duly made, seconded and passed that the Foundation would explore the possibilities regarding the balloon loan on the facility at 2006 Kanawha Boulevard, East. Mr. Tinder is to work with Mr. Loeb and Mr. McClaugherty on this matter.

The next item for discussion was the IOLTA program. Mr. Tinder passed out a number of materials including a listing of the law offices (204) participating, the financial institutions (144) participating and the amount of money which had been received during its first year of operation, 1990-91 - over \$263,000.

Mr. Richardson then gave a report on the recommendations from the IOLTA Advisory Committee. In addition, he discussed the proposed guidelines for special projects of IOLTA which had been reviewed by the Advisory Committee. Then, a motion was duly made, seconded and passed that there be a distribution of IOLTA funds from January 1, 1991 to June 30, 1991, in accordance with the previously approved procedure as well as the approval of the guidelines for the awarding of special project money.

After additional comments were made, a motion was duly made, seconded and passed that the IOLTA Advisory Committee would do monitoring and evaluation of the utilization of the first year's IOLTA funds used by the four legal services programs and that there would be a report from the Committee to the Board at the next Board meeting.

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West Virginia State Bar President-Elect Casey was then called upon to make some comments regarding the management and services agreements between the Bar Foundation and the State Bar. A copy of the agreements, which were in effect from July 1, 1990 to June 30, 1991 were distributed to the Board members. After some discussion, a motion was duly made, seconded and passed that the Bar Foundation would sign the same agreements with the State Bar for fiscal year 1991-92.

The next item on the agenda was the subject of fund raising activities. Mr. Loeb and Mr. McClaugherty made comments regarding this matter. There were then some suggestions made concerning these activities including that letters should be sent to persons who have given to the Bar Foundation in the past asking that they provide more pledges, letters should be sent to those persons who haven't given in the past and mention made to them about the need for funds for the balloon payment on the facility. Mr. Loeb and Mr. McClaugherty said that they would work with Mr. Tinder on putting together the necessary letters to that effect.

President Steptoe then talked about a plaque to be placed in the facility to demonstrate the commitment given by lawyers and law firms to the original Bar Foundation fund raising drive. The names of the founding members of the Foundation would be placed on such a plaque.

A motion was duly made, seconded and passed that a plaque, somewhat similar to the State Bar's Kaufman Award, be purchased for placement in the facility.

It was decided that the next meeting of the Board of Directors would be called at the discretion of the President.

There being no further business to transact, the meeting was adjourned.