

**WEST VIRGINIA BAR FOUNDATION  
BOARD OF DIRECTORS MEETING  
THE ERICKSON ALUMNI CENTER BOARD ROOM OR ZOOM  
SEPTEMBER 9, 2022 – 1:30 PM**

**MINUTES**

**CALL TO ORDER**

The meeting of the West Virginia Bar Foundation's Board of Directors was called to order by President Lucien Lewin, on September 9, 2022, at 1:30 pm.

Board Members participating in person were President Lucien Lewin, Vice President Teresa Dumire, Secretary/Treasurer Judge Patrick Flatley, Judge Jack Alsop, Jill McIntyre, and Tom Tinder. Executive Director Tessa White was also present in person. Board Members participating by Zoom or telephone were Sandra Chapman, Ann Haight, Debra Kilgore, Teresa McCune, Wilbert Payne, and Barry Taylor.

**REVIEW OF BOARD OF DIRECTORS MEETING MINUTES**

The first item on the agenda was a review of the Minutes of the previous Board of Directors meeting, which had been held on June 2, 2022. A motion was duly made, seconded, and passed that the Minutes be approved as presented. The second item on the agenda was a review of the Minutes of the previous Annual Meeting, which had been held on June 2, 2022. A motion was duly made, seconded, and passed that the Minutes be approved as presented.

**FINANCIAL REPORT**

President Lewin called upon Secretary/Treasurer Judge Flatley to present the financial report. Secretary/Treasurer Judge Flatley stated that the checking balance consists of \$92,000, which includes \$50,000 drawn down from the Endowment during August 2022. The Endowment account was previously above the \$1MM + \$50,000 threshold in order to take the current year distribution, so a \$50,000 Endowment distribution was taken. Since then, the market has slightly declined, so the current market value of the Endowment fund is approximately \$951,000.

The profit and loss for the first two months of the fiscal year reflect collections from the Fellows Program and cash collections to date from the Lunch & Laughs event. The Foundation has no payroll expenses or taxes now, due to the Executive Director being an Independent Contractor, and not an employee. There were no expenses incurred by the WVBF for an Executive Director between January – May, as Tom Tinder volunteered his time and services. There was money collected and expended by the WVBF on behalf of Project Citizen and We the People, programs for which the WVBF is the fiscal agent.

After questions from the Board members and responses, a motion was duly made, seconded, and passed to approve the financial report as presented.

## **REPORT OF STRATEGIC PLANNING COMMITTEE**

President Lucien Lewin presented the Strategic Planning Committee report and stated that the Bar Foundation Fellows Dinner is scheduled to be held at the Four Points Sheraton Hotel in Charleston on April 20, 2023. The Antero Lawyer Leadership Institute is scheduled to be held at Stonewall Resort on May 19-21, 2023.

There was discussion about the Twelfth Annual Lunch & Laughs with a Legal Legend. A motion was duly made, seconded, and passed to select Marjorie McDiarmid as the honoree. Another motion was duly made, seconded, and passed to select September 15<sup>th</sup>, 2023 as the first choice date and September 8, 2023 as the second choice at the Erickson Alumni Center.

There was discussion about revisiting the strategic goals and increasing the amount of cash on hand and money in the Endowment fund. President Lewin called an ad hoc committee (Fundraising Committee) to determine how to rebuild the Justice Fund. Serving on the committee will be Vice President Teresa Dumire, Secretary/Treasurer Judge Patrick Flatley, Judge Jack Alsop, Jill McIntyre, and Tessa White.

## **REPORT OF GRANTS COMMITTEE**

On behalf of the Grants Committee, Vice President Teresa Dumire provided the report and recommendations from the Committee. The Committee recommends that the WV Bar Foundation grant \$5,000 to Child Protect of Mercer County for funding the SANE program. After some discussion, a motion was duly made, seconded, and passed to approve the recommendations presented by the Grants Committee.

## **REPORT FROM EXECUTIVE DIRECTOR**

The next agenda item was the report from the Executive Director. Tessa White stated that her recent activities have been preparing for the Lunch & Laughs event and for the Board meeting.

## **OTHER BUSINESS**

There was nothing to discuss under Other Business.

## **NEXT BOARD OF DIRECTORS MEETINGS**

President Lewin reminded the Board Members that the remaining schedule for the Board of Directors Meetings for the 2022-2023 fiscal year is as follows:

- December 1, 2022-12:00 Noon-Virtual
- March 2, 2023-12:00 Noon-Virtual
- June 1, 2023-12:00 Noon-Virtual

## **ADJOURNMENT**

There being no further business to transact, the meeting was adjourned.